

Graphic Design 2013-2014
Mrs. St. Louis

Contact Information:

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- **Office Hours:** Tuesday & Thursday at lunch and after school

Prerequisite: Successful completion of Art I with a grade of B or above or recommendation by the teacher.

Course Description:

This yearlong course is designed to introduce you to graphic design using both traditional medium and current technology. This is a mid-level, design intensive course. Instruction will focus on creating various designs in traditional mediums and techniques then learn how to make similar projects with Photoshop CS2. Regular attendance, participation and completion of projects are necessary for success. You will be submitting a traditional and digital portfolio of your work at the end of each semester.

Materials:

You are required to bring a pencil to class everyday. You will be required to keep an art journal with ideas, notes and assignments. These sketchbooks will be graded at the end of each progress report. **It is highly recommended that you have a portable thumb drive.** Each student will be assigned a MacBook laptop to use during class. These computers are the property of Vanden High School. Any misuse of the MacBook will result in disciplinary actions.

The Basics

Grades: Grades are totaled based on a **weighted policy**. Grades are divided into categories. Each category will be given a certain "weight" when figured into the total grade. Below are the weight distributions by category:

- + Participation: 20%
- + Assignments/Tests: 10%
- + Midterm/Final: 10%
- + Art Journal: 15%
- + Final Art Projects: 45%

- **Aeries:** It is your responsibility to check the accuracy of the computer input against the scores on the projects and rubrics that are handed back. If any discrepancy exists, you need only to show the returned, graded assignment or project. **You will keep assignments and projects in your portfolio at school.** No changes will be made without the graded assignment.
- **Participation:** Positive participation is imperative to succeed in this course. Each student will be given 2 points per day. Points will be deducted when students are tardy, off task, without class materials, and who do not clean up after themselves.

Due Dates: All assignments and projects must be handed in on time to receive full credit. Late assignments and projects will receive a zero grade. Most projects will be due on Friday, but with prior teacher agreement, work can be turned in on Monday, at the beginning of class when the student walks in, without penalty. This, however, must be the exception, not the norm. On projects that have been turned in you will have 2 weeks from the time I hand back a project to make corrections and resubmit it for a re-grade.

Absent Work: It is the **your** responsibility to complete all missed work in a timely fashion, typically within the equivalent number of days for each day of absence. Scheduled tests will be made up the day you return. As all work is done in class it is your responsibility to find time outside of class to make up any missed work. Students can choose to make up participation points during lunch or after school. If you are confused about what is required of you for a particular assignment, ask the teacher **before school, during lunch or during office hours** for help.

Classroom Rules

Tardies: The school's tardy policy is strictly enforced. Tardies are cleared at the beginning of each semester.

Behavior: Every person within the classroom is to show the **utmost** respect to all other persons within the class. Each student, as well as the teacher, should be given respect while speaking. During a classroom discussion students should not be disruptive, randomly moving about the room, or disturbing the class in any way. If you would like to share your opinion during a discussion, simply raise your hand you will be called on to share when appropriate. Any sign of negativity, put downs, or insults will not be tolerated!

Art Content: All art content must be school appropriate! Remember this is high school. If you wouldn't show your artwork to administration, don't create it.

Electronic Equipment: ALL electronics must be turned off and completely out of sight at ALL times. Any student not in compliance with this rule will lose their electronic device. This device will be turned in to the office requiring your parent/guardian to pick up the item after school. I have an **ABSOLUTELY NO TOLERANCE** policy when it comes to texting and other electronic equipment in class.

Language: **FOUL LANGUAGE WILL NOT BE TOLERATED!!** Any profane language directed at me, another student or activity will immediately result in a detention and/or referral.

Cheating and Plagiarism: Cheating and plagiarism will not be tolerated in any form. Any student found guilty of these offenses will receive a zero on that assignment as well as communication with your parent/guardian. These consequences will apply to **ALL** students involved in the situation. This includes all visual plagiarism. Students may not trace artwork that is not their own.

Technology: You will be signing the Vanden Technology Agreement. All school rules and policies will be followed and enforced. Any major infractions will result in loss of your computer privileges and will impact your grade.

Safety & Procedures:

Materials: Students will be given art materials for each project. We encourage the students to supply some of their own drawing materials if they would like to have a better quality medium to work with. Students should make sure to have their own pencil and eraser for every class. Students should also have a sketchbook and thumb drive, both can be stored in the classroom.

Equipment: All equipment must be respected, used appropriately. You will be using laptops in the classroom. These computers are not yours and are the property of the Vanden Art Department. The content on them will be closely monitored. You must return the computers to their proper place and plug them in prior to dismissal each day.

Food and Drinks: **NO FOOD OR DRINKS ARE ALLOWED WITHIN THE CLASS.** Bottled water is the **ONLY** exception.

Conferences: I encourage both students and parents to schedule a conference with me at any time. If you have any questions or concerns about your student's progress, behavior or even my class feel free to contact me immediately.

Donations

The art department is always accepting donations of supplies and materials. The department can always use regular printing paper, pencils, pens, sharpies, colored pencils, liquid glue, glue sticks, scotch tape, painters tape and scissors. Donations of old magazines and newspapers are always welcomed for collages and papier-mâché. And as always, I could use a steady supply of Kleenex, as the school does not provide this.

Portfolio Cost:

The Vanden Art Department does not require a lab fee for taking art classes. With that being said, art supplies are not cheap, and although we do supply students with materials, we are asking for a small donation to offset the cost. To complete eight major projects we are asking for a \$20 donation. For your \$20 donation, your student will be able to keep their portfolio at the end of the school year. For those who do not wish to donate, the portfolio and artwork will become property of the Vanden Art Department.

By donating, you are offsetting the rising costs of art supplies. Your donation will allow for better art materials and the ability to continue developing our program.

I feel that all students deserve respect as individuals and artists. I believe that all students have the ability to be creative and create unique artwork. If there is at any time concern about anything pertaining to this class or your student, feel free to maintain open communication with me. Graphic Design will not be an "Easy A". This is second level art class. Students will be expected to already have some drawing and painting skills. I will be grading student's ability to understanding the art concepts gone over in class and execution of design techniques. **REMEMBER – YOU ARE RESPONSIBLE FOR YOUR OWN ART WORK!** You will get only as much out of this class as you are willing to contribute.

Mrs. Marisa St. Louis

COMPUTER SYSTEM AND NETWORK USE POLICY

Vanden High School has a behavior code for students that details appropriate school behavior, outlines rights, and sets expectations for students. Because Vanden High School's electronic resources are used as part of a school activity, the school's discipline policy applies to network activities as well. Therefore, the Computer System and Network Use Policy is an extension of the school's behavior code.

Vanden High School strongly believes in the value of electronic information services, and recognizes their potential to support curriculum and student learning. The network is designed to achieve and support instructional goals, and any information that does not support classroom learning is to be avoided. Vanden High School cannot guarantee the accuracy of information obtained from the electronic information sources. Vanden High School will strive to protect students and teachers from any misuses and abuses as a result of experiences with an electronic information service. However, there is some material on the global network that students, parents, and/or staff, may consider inappropriate. It is the user's responsibility not to initiate access to such material.

Listed below are the provisions. Please read them carefully.

TERMS AND CONDITIONS

1. **Personal Responsibility.** I will accept responsibility for avoiding any misuse of the computers, related equipment, or the network system. Misuse may include theft, vandalism of equipment or data files, any information sent or received that indicates or suggests pornography, unethical or illegal activity, racism, sexism, or inappropriate language. I will also accept responsibility for reporting any such observed misuse to the adult in charge.
2. **Netiquette.** I will abide by the generally accepted rules of the network etiquette. These rules include but are not limited to the following:
 - a. Do not send abusive message
 - b. Do not swear, use vulgarities, or any other inappropriate or disrespectful language
 - c. Do not reveal any personal information, such as your home address or personal phone numbers or those of students or colleagues
 - d. Do not use the network in any way that would disrupt the use of the network by others
 - e. Do not tie up the network with idle activities, play interactive games, or download huge files
3. **Security.** I will protect system security by observing the following rules:
 - a. Do not give passwords to others who are not authorized to use them
 - b. Do not use another individual's password or address
 - c. Do not change any established password or means of access to the system
 - d. Report any observed breach of security immediately to the adult in charge
4. **Ethical Use.** I recognize the electronic information services should be used in an ethical manner. Therefore:
 - a. I will not use the network for any illegal activity
 - b. I will not use the network for personal profit
 - c. I will not use the network for communication not related to school activities
 - d. I will not use the network for posting anonymous messages
 - e. I will obey copyright laws

CONSEQUENCES

Level 1 Infraction

- ✓ Gaming
- ✓ Software Piracy
- ✓ Modification of computer settings without teacher consent (includes changing wallpaper, screen saver, rotating screen image)
- ✓ **Personal** communication including but not limited to:
 - Unauthorized use of email
 - Posting to personal weblogs, webspace or other communication forums

Consequence

Computer use privileges revoked for five to fifteen school days
2 Administrative detentions

Level 2 Infraction

- ✓ Chat room use
- ✓ Hacking - single computer systems (includes bypassing filter to access blocked websites)
- ✓ Use of profanity, vulgarity or disrespectful language (includes messages to request the opening of blocked Internet sites)*
- ✓ Two or more Level 1 violations

Computer use privileges revoked for at least thirty days
Saturday School

*May also result in two days suspension

Level 3 Infraction

- ✓ Pornography
- ✓ Threats, Harassment
- ✓ Hacking (Internet/Network)
- ✓ Unauthorized Access or modifying/ deleting network resources or files

Computer privileges revoked for the rest of one semester or nine weeks (whichever is greater) and two or more days school suspension

